

# LOUISIANA SALES AND USE TAX COMMISSION FOR REMOTE SELLERS

## Minutes of February 20, 2020 \*Special Meeting\*

- I. **Call to Order/Roll Call** - The special meeting of the Louisiana Sales and Use Tax Commission for Remote Sellers was called to order at 2:30 PM by Chairman Krennerich. A quorum was established with five of the eight members being in attendance. Kimberly Robinson and Jeffery LaGrange were absent. Members present were:
  1. Darlene Allen (LDR)
  2. Kelli Jumper (LDR)
  3. Vanessa LaFleur (LDR)
  4. Amanda Granier (ULSTB)
  5. Kressynda Krennerich (ULSTB)
  
- II. **Action Items:**
  - A. **Identify Staff Needs and Acquisition Plan**
    - A few members have been in discussion with Department of Revenue Human Resources staff regarding job descriptions for Commission employees. Discussions have included having two Tax Specialist positions and a Commission Administrator acting as the Executive Director in place by May 2020. These positions will help with testing the new system, initial rollout and sending notifications to collectors and taxpayers. An accountant and audit staff are envisioned later for the Commission staff. Ms. LaFleur asked about the funding for the positions. Mr. Krennerich answered that the positions will be funded through the Department of Revenue for now. Ms. Babin asked if the Commission will eventually reimburse the Department for expenses incurred. Ms. Krennerich answered, yes. Mr. Bergeron asked will the reimbursement be a contractual agreement. It was answered, yes. Karen White of the LMA posed a question regarding the Commission Administrator acting as the Executive Director and how that would affect the current language in the statute. Ms. Granier answered that the statute establishes the executive director of the ULSTB to serve as ex-officio Executive Director unless otherwise directed by the Commission.
    - Ms. Allen made a motion that the two position titles discussed be submitted to LDR HR for posting. Ms. Granier seconded and with no further public comment or opposition, the motion was passed.
  
- III. **Other Business**
  - Drafts of a logo for the Commission were presented to members and will be voted on at the next regular meeting of the Commission.

- Ms. LaFleur suggested that the Commission establish a standing personnel committee to work with LDR HR staff on position needs.

**IV. Public Comment**

- There was no further public comment.

**V. Adjournment**

- The meeting was adjourned at approximately 2:40 PM.